

**Poolesville High School PTSA**  
**Tuesday, December 21, 2021**  
**7:00 pm**  
**Membership Meeting Agenda**  
[Meeting Recording](#)

1. Welcome and Introductions
  - a. Session being recorded for posting on PTSA website
  - b. Member registration in chat
  - c. Quorum verification
  
2. Review and approval of November minutes – Motion to approve minutes. Motion seconded. Vote to approve. All ayes, no nays. November meeting minutes are approved.
  
3. Vice-president’s report: The PTSA is in need of a volunteer for the Treasurer position on the PTSA Board.
  
4. Principal Carothers’ report:

Met with Student leaders, did adjust schedules, thank you for staff appreciation event. Now the major issue is the Covid cases spike of 60 cases since December 1. He wants to draw attention to two MCPS messages regarding the spike. There are no plans to shut down MCPS, no plans to go to virtual learning. Message today reinforced this, acknowledging that winter break is coming, be prepared - students should bring home Chromebook, chargers, etc just in case. These are the big things to keep in mind. Wished all Happy Holidays. He is looking forward to great collaboration in 2022 with the PTSA.
  
5. PHS School Construction Update:

Chris Deraleau(?) is the new project manager for the construction project for PHS. Jen from Dustin shared the same PPT as past meetings with the schedule, and mentioned they are getting closer to starting Phase 1 at the beginning of 2<sup>nd</sup> semester. Nothing changing in schedule. Temporary main office will not be moved at winter break but will move at quarter end at the end of January. This will coincide with the bus loop and parking transition on the first day of Spring Semester, Jan. 25. Subcontractor bids were received in early December. Anticipating BOE approval at the Jan. 13 meeting. Team is in full preparation mode to get started in January. Mr. Carothers mentioned that some work will be done outside of the school over winter break. After bus loop transition, construction fencing will start to go up. Front entrance will now be on Wootton. Any questions?

Q: when will work be done?

A: Final work will be done at the end of 2024.

Q: will there be a security vestibule?

A: Yes, will be one at the new entrance, it will look different than current.
  
6. Committee updates
  - a. Membership
    - i. Membership Door Prize Drawing for Fall Membership Drive:
      1. Top Golf \$50 gift card – Kerry and Mariusz Sumlinski
      2. Graze box – winner is Kate Jauch
      3. Spirit Pack—winner is Holly Fiery
    - ii. Link to PTSA Volunteer sign up form <https://forms.gle/gkLVDytE7oQooVPo9>

- b. Fundraising –
    - i. Amazon Smile – please purchase items through Amazon Smile
    - ii. Candy Cane Bouquets – They were delivered on December 17. This fundraiser made \$500 for club grants!
    - iii. Mardi Gras bags to be sold in February. This is the PTSA first foray into supporting clubs, and we now have \$1000 for club grants.
    - iv. Mr. Carothers approves new clubs every day. There are 85-100 clubs at PHS.
    - v. Club grant application form will be ready by beginning of Spring semester.
  - c. Post-prom – We received a \$2,000 grant to support the event. The committee also applied for the State Farm grant which is up to \$11,000. The PTSA is hoping to get this grant for Post Prom. Last year, as last year we received \$7500 from State Farm. If interested in volunteering for Post Prom, please go to the PTSA website and enter your name. We need volunteers!
  - d. Staff appreciation – Jess Bodmer, Hospitality Chair, appreciated everyone’s support for the December event. The staff loved it! Next staff appreciation event is January 10.
  - e. Cultural Arts
    - i. New chair – The new Cultural Arts Committee Chair is Amanda Graver. Program is just starting and will get up and running after winter break.
  - f. Reflections – There were no entries into the Reflections program this year, but committee will work on getting everything ready early for next year.
7. Poolesville House Spotlight – postponed until January meeting as Mr. Lee could not attend.
  8. Practice SAT Announcement – The practice SAT will be in February. This practice test is just like a standard SAT and is proctored. The SAT test is free to Juniors.
  9. Q&A
 

Q: Will there be a deep clean of the school over winter break?

A: No- no extra cleaning because all staff will be on break. Just standard cleaning.

Q: Does the practice SAT provide a score?

A: Yes, it is a practice test, but not through the College Board site. This is just a practice to help students study for the actual test. Practice is set up just like a standard SAT and is proctored. Not an official test through the college board. Company proctoring the test will provide a follow up meeting to answer any questions, discuss the score with students, etc. Right now there are no restrictions due to pandemic but this is as of now. This practice test is voluntary for juniors.
  10. Next PTSA meeting will be January 18, 2022.
  11. Vice President made the motion to adjourn the December meeting. Motion seconded. Meeting was adjourned.

PTSA Secretary Signature: \_\_\_\_\_

*Andrea M. Stokes*

Date: January 17, 2022