

**Poolesville High School PTSA
General Meeting Minutes
Tuesday, October 17, 2023
Meeting held virtually via Zoom Video Conference.
Presiding Officer, PTSA President Andrea Stokes**

1. Call to and notice of meeting recording. The meeting was called to order at 7:01 by presiding officer of the PTSA, Andrea Stokes, PTSA President.

Ms. Stokes informed everyone that the meeting was being recorded. Upon starting the recording, notice was also given to attendees through the Zoom Application

2. Quorum and Welcome: Ms. Stokes asked attendees to identify themselves in the chat. The list of self identified attendees is included as "Exhibit A." There was confirmation that Quorum was met .
3. Documents Shared. The minutes from the prior meeting and proposed budget was shared in the chat. The meeting agenda was shared on the screen.
4. PHS Principals Update and Q&A - Mr. Carothers, Principal and Mr. Graves, Principal Intern
Mr. Carothers: Mr. Graves will take over as principal on 11/1 and Mr. Carothers will be assistant principal; he will then leave the school on December 1, 2023 and work as a visiting principal at a different school. On January 26, 2024, Mr. Carothers, will return to school. Homecoming was a success. ILT – Instructional Leadership Team, will have quarterly check in with Students. On Veterans day observance, there will be an opportunity for parents to participate. Details are being determined.

Do not use Wooten Ave as Student Drop Off.

Many of students are impacted by World Events. The school is working on making sure the students have support. There will be an advisory period on Friday available to students that want it.

Mr. Graves: On October 11, 2023 the school successfully completed the PSAT testing. One of only 8 schools who was able to complete it.

5. PHS Construction Progress from MCPS Project Team – Chris Deraleau, MCPS Project Manager
Most windows are in. All exterior brick work is finished. Many spaces are getting close to final finishing. Still painting, flooring go in to spaces. Over the next month more will be done inside than outside. Turn over of phase one at Spring Break is still on track.
6. PTSA General Business:
 - a. President's Report –
 - i. **Our 2023-24 Membership Drive continues!** Thank you to all who have renewed their membership for this school year, and we welcome those who are new to the Poolesville High School PTSA. If you are not yet a member, please visit our online store to join the PTSA: <https://poolesvillehighschoolptsa.memberhub.com/store>
 - ii. **Halloween Candy Boo Bags are now on sale for \$5.00 each!** Students can purchase for friends and teachers during lunch tomorrow and Thursday. Parents can purchase on the PTSA store. Boo Bag orders will be delivered to students next week during homeroom

on Wednesday, October 25. Proceeds directly fund the PTSA Club Grant Program. PHS Clubs can apply to the PTSA for grants to fund club activities.

- iii. **Please stop by the PTSA booth at the Rocktoberfest Event in Poolesville this Saturday, October 21st!** The event takes place in Whalen Commons (fingers crossed for good weather!)
- iv. For those who shop at Harris Teeter, **please make sure your VIC card is linked to PHS for Harris Teeter's Together In Education program.** Just click this link and enter your email address associated with your VIC card: <https://tie.harristeeter.com/together-in-education>

b. PTSA Committees:

- i. **Hospitality Committee/Staff Appreciation** – Thank you to everyone who donated cash or goods to the Staff Appreciation treats provided yesterday. Positive feedback was provided, and the only change requested was to provide coffee, which of course the PTSA will consider for future events!
- ii. **Reflections Arts Committee** – This year's Reflections Arts Competition is NOW OPEN at PHS! The Reflections Arts Competition is a local, county, state and national competition for student artists in 6 categories: Film Production, Music Composition, Visual Arts, Dance Choreography, Literature, and Photography. The theme this year is "I am hopeful because....". If you have a student artist, please tell them about this program and to start preparing to enter the competition. The deadline for entries is December 10, 2023. All the information and instructions for entering the competition can be found on the PTSA website at: <https://www.poolesvillehighschoolpta.org/reflections>

c. Vote to approve September 2023 PTSA Meeting Minutes

- i. Motion to approve by Audra Dove, seconded by Perry Payne. Approved unanimously.

7. **Guest Speaker:** Ken Sholes of Foundry Admissions

8. Meeting Wrap-up – Thank you for attending. The next PTSA General Meeting will be held virtually via Zoom on Tuesday, November 21 @ 7 pm. The meeting was adjourned at 8:58.

Minutes:

Approved as presented: Date: December 19, 2023

Approved as corrected: Date: _____

Minutes compiled by and submitted by:

Chad Older

Chad Older, Secretary, Poolesville High School PT

Exhibit A
Self Identified Attendees:

Chad Older, PTSA Secretary
Perry Payne - member
Chris Deraleau, Project Manager, MCPS Division of Design & Construction
Ryan Graves, Principal Intern (Member)
Mike Neubeiser
Nancy Kidd, member
Mark A. Carothers, Principal, Member of PTSA
Vicki Stokes
Amy Wang PTSA VP
Theresa Wallingford (not member yet, forgot to sign up)
Cailyn Farrell - Student and Member
Anja Hoehler
Edyta Bielawski
Julie wight, member
Chunying Cai, member
Srini Regula
Fred Lau
Nirav Sabin
Muralitharan (not member so far)
Maria Hussain
Wadood Wasay- Student