

Poolesville High School PTSA
General Meeting Minutes
Tuesday, April 18, 2023
Scheduled for 7:00 pm

At 7:00 pm the Presiding Officer, PTSA President Andrea Stokes, requested a delay in starting the meeting to allow the Principal and PTSA Members to have time to switch from a Principal's MCPS Construction Meeting to the General Meeting

The meeting was called to order by PTSA President Andrea Stokes at 7:07 after Principal Carothers joined the meeting.

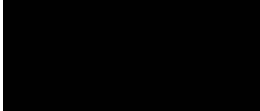
1. Welcome – Andrea Stokes, PTSA President:
 - a. Notice was given that the session is being recorded for posting on PTSA website
 - i. The zoom program also gave a notice to all attendees.
 - b. A request was made that all members post their name in the meeting chat (see exhibit A).
 - c. The Treasurer's report and the proposed PTSA meeting from March 2023 were posted into the chat both as a link and as a downloadable file.
 - d. The number of attendees were counted for quorum verification
2. PHS Construction Progress from MCPS Project Team – Chris Deraleau, MCPS Project Manager
 - a. The schedule is attached as Exhibit C
 - b. Interior Drywall work is starting.
 - c. Roofing is continuing.
 - d. What's next:
 - i. Spray fireproofing
 - ii. Mechanical, Electrical, Plumbing
 - iii. Exterior Wall Framing
 - iv. See attached Exhibit C
 - e. It is possible portions of the school will be turned over for the start of the new school year and that after Winter Break 2023/4, the remaining work will be turned over for school.
 - f. Parents were given the opportunity to ask questions.
3. Principal Carothers - general updates & Q&A
 - a. There are opportunities for AP exam tutors through MCPS
 - i. FEB Tutor and Tutor Me
 - ii. Many teachers are also offering tutoring
 - b. Prom ticket sales will be on sale until about May 5, 2023
 - c. Parents were given the opportunity to ask questions.
4. PHS Staff – End-of-year Testing Information and Schedules, presented by Angelica Smith, Assistant Principal, and Dan McKenna, Assistant School Administration
 - a. MCAP is the State required test for graduation - Angelica Smith, Assistant Principal
 - i. Algebra and Government May 1 and 2 (AP Government test will be allowed instead of taking the MCAP test)
 - ii. Science portions on May 3 and 4
 - iii. What to bring:
 1. MCPS Issued Chromebook (charged)
 2. The tests are not on paper and non MCPS devices will not work

3. Wired headphones are allowed but not required.
- b. AP Testing, Dan McKenna, Assistant School Administration
 - i. Students should check their "MyAP" app for scheduling.
 - ii. Tests are May 1st to the 12th
 - iii. What should they bring (See exhibit titled AP Exam Test Info)
 - iv. Testing Dates and Locations:
 1. Students should arrive 20 to 25 minutes prior to test.
 - v. The last day to change score reporting is June 20, 2023. Student must do it themselves, AP Coordinator cannot do this for them
5. PTSA General Business:
 - a. President's Report – Presented by Andrea Stokes
 - i. PHS PTSA will participate in an MCPS area meeting with the Board of Education on May 15. The PTSA will have the opportunity to showcase what is GREAT about PHS. There will also be an opportunity to advocate for PHS needs.
 - b. Treasurer's Report – Kelly Elam
 - i. Treasurer's report – no new info. Report shared in chat
 - c. PTSA Committees:
 - i. Post Prom Planning Committee - Presented by Jacqueline Zeranski - Thank you to all businesses who are sponsoring the event. Sponsorships are still available. Importantly, we are behind on Parent donations to the \$20.23 campaign, and we still need prizes to be given away at the event! Also we need volunteers! The signup is available on the Post Prom web page on the PTSA website.
 1. Event is free for all Juniors and Seniors
 - a. It is requested that they register but it is not required
 2. Booster Club is donating about 90% of the food
 3. Information is available on the website
 - ii. Nominating Committee – Presented by David Griffith,
 1. The PTSA has two open Officer positions available starting July 1 for a two-year term. The positions are Treasurer and Vice President. Interested candidates should email the PTSA at: ptsapoolesvillehs@gmail.com, and the Nominating Committee will email you a short form to complete.
 - iii. Staff Appreciation – The next event will be Monday, April 24. The PTSA is seeking donations for the event. The signup to donate is: <https://www.signupgenius.com/go/10c0f4da5a82aab9-april/112753686#/>
 - iv. Cultural Arts – Author Mary Amato gave our students extremely positive feedback after our Author-in-Residence program. Mary also received positive feedback from many students and teachers!
6. Vote to approve March PTSA Meeting Minutes
 - a. Motion to approve by Sandi Baggett, Seconded by Andrea Stokes.
 - b. The motion to approve was unanimous.
7. Meeting Wrap-up
 - a. Next Virtual PTSA General Meeting will be Tuesday, May 16 – 7:00 pm

Minutes:

Approved as presented: _____ Date: _____ Approved as corrected: Date: _____

Minutes compiled by and submitted by:

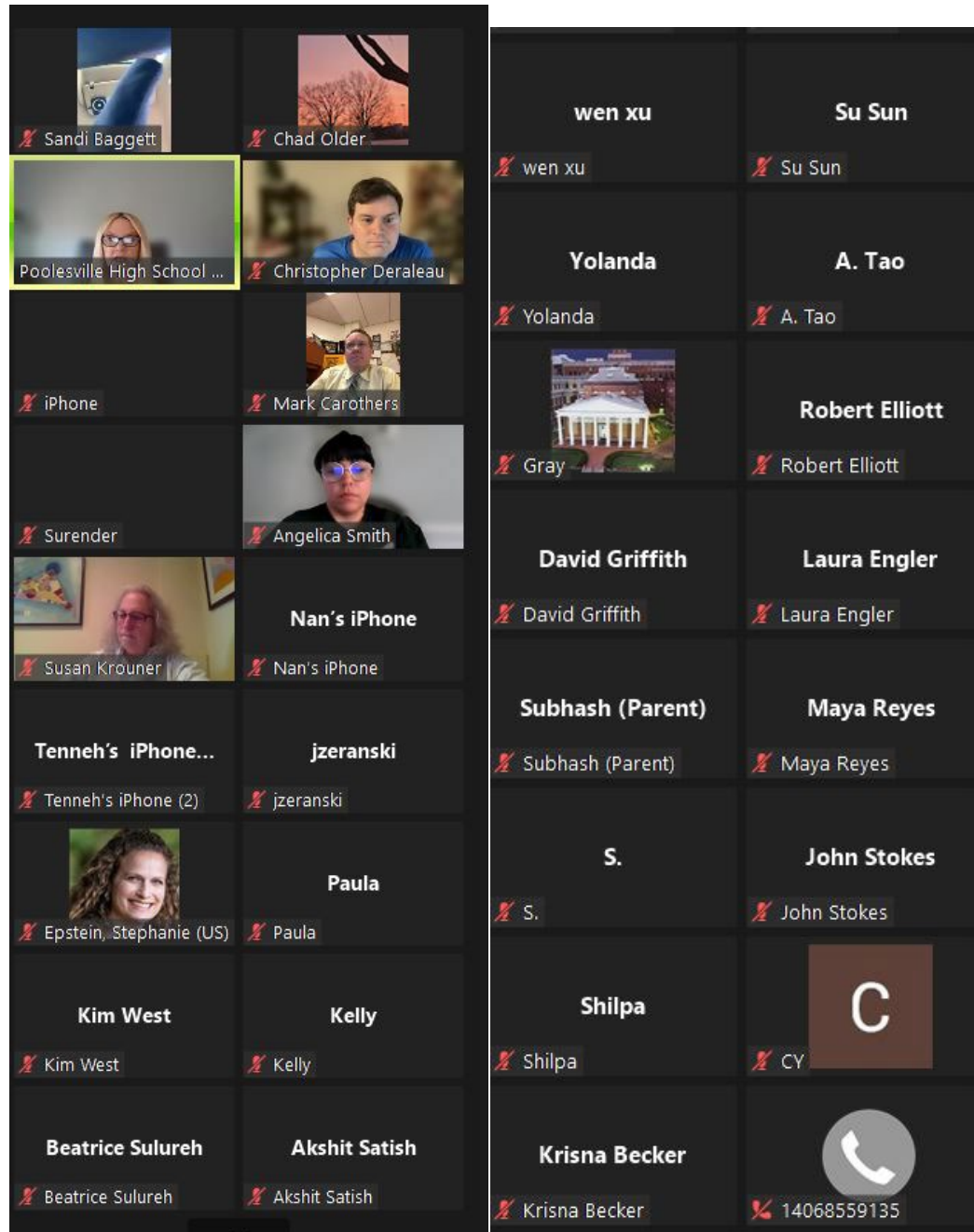


_____, Poolesville High School PTSA

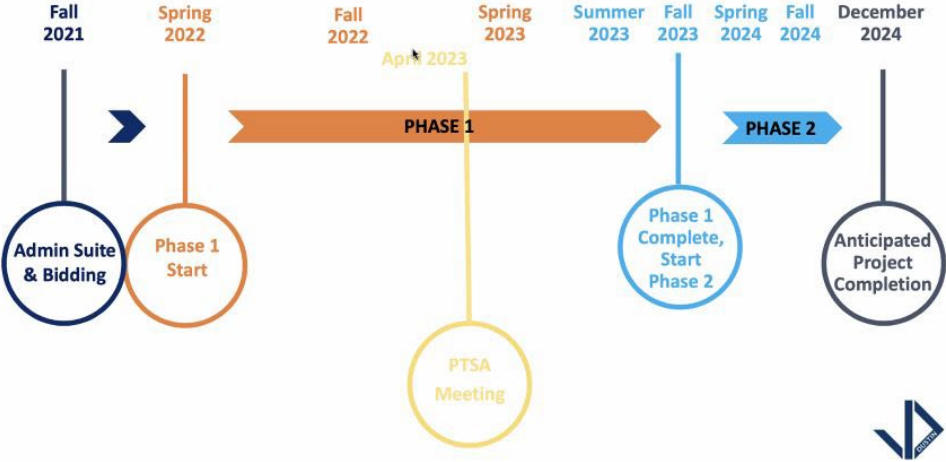
Exhibit A - Names from the Chat:

Mark Carothers, Principal
Chad Older, PTSA Secretary
Ian/Diane Marie Gray
Paula Spiliotopoulos
Maya Reyes
Beatrice Sulureh, Parent; Vera Sulureh-10th grader
Nan Gough
Tenneh Yeaher
Kim West
Stephanie Epstein
Brian Epstein
Subhash
David Griffith
Subhash Patil
Ching-Yin Fang
Sandi Baggett VP PTSA
Krisna Becker

Exhibit B – Screen Names taken from zoom



Construction Schedule



WHAT'S NEXT...

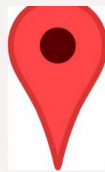
- FIREPROOFING CONTINUES
- MECHANICAL, ELECTRICAL, PLUMBING & SPRINKLER CONTINUES
- EXTERIOR WALL FRAMING/SHEATHING/AIR BARRIER CONTINUES
- BRICK & ROOFING CONTINUES
- DRYWALL CONTINUES
- WALL INSULATION FOR SOUND AND THERMAL
- PAINTING BEGINS
- PARKING LOT CURB AND GUTTER

Exhibit - AP Exam Test Info

TESTING DATES	Week 1	Morning 8 a.m. Local Time	Afternoon 12 p.m. Local Time
	Monday, May 1, 2023	United States Government and Politics	Chemistry Spanish Literature and Culture
Tuesday, May 2, 2023	Chinese Language and Culture Environmental Science	Psychology	
Wednesday, May 3, 2023	English Literature and Composition	Comparative Government and Politics Computer Science A	
Thursday, May 4, 2023	Human Geography Macroeconomics	Seminar Statistics	
Friday, May 5, 2023	European History United States History	Art History Microeconomics	

8 am and 12 noon are the times when the exams BEGIN NOT when students should arrive.

TESTING LOCATIONS



All exams are at the **Poolesville Baptist Church EXCEPT:**

- 1 room of AP US Gov & Politics (Cafeteria)
- Chinese Language and Culture (media center)
- Seminar (Cafeteria, media center & classrooms)
- Art History (media center)
- Spanish Language and Culture (media center)
- French Language and Culture (media center)
- Computer Science Principles (media center & classrooms)
- Physics 2 (TBD)

These exams will be at PHS

WHAT SHOULD I BRING?

- Two sharpened No. 2 pencils
- Two pens with black or blue ink only
- [Click here for approved calculators and by exam!](#) We will not be providing calculators--please bring your own.
- A valid photo ID
- Your AP ID labels (see slide 6)
- Water bottle (we will not be providing water)-take it out of your bag BEFORE entering testing area (limited access)
- [Permission Slip \(please print this out and bring a completed copy with you\).](#)
- Please do NOT bring electronic devices or cell phones or airpods into the exam room.